



## Please READ ME

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### SINCE 1983

- **Commitment to honesty and earning your trust**
- **Providing friendly, helpful, and expert customer service**
- **Ensuring that the widest array of equipment is always available**
- **Being "The Professional's Source"**

If you have any further questions, please don't hesitate to contact us.

### PAYMENT METHOD

**For our international customers, we can offer two different methods of payment:**

**1. Payment via Bank transfer:** Using IBAN and BIC.

**2. Payment via Paypal:** The goods you order will be shipped exclusively to the address you register in connection with your Paypal account.

After checking that your order details are accurate and complete, we will send you an invoice by email (pdf-file) or fax as soon as the goods are available. The goods are then reserved for you and packed so that they can be shipped as soon as we receive your payment. Together with the invoice, you will receive the details you need to make your bank transfer or Paypal payment.

*"We strongly recommend you use Paypal as your method of payment. Our customers are very satisfied with this extremely simple procedure."*

### SHIPPING COSTS

The shipping costs depend on the weight, the destination and the parcel service. Special shipping requirements (e.g. additional insurance) will be charged separately. You will be informed via email about the actual costs after your purchase order. Bulky goods cannot be shipped abroad. International shipping is not possible to countries with special customs regulations.

IMPORTANT THINGS TO KNOW

With the following form we offer our international customers the possibility to place an order via fax or email. Just fill in all the required information and send us the form by fax or email. Our customer service will then contact you as soon as possible. This form can be filled in online and is ready to be sent as an email attachment or as a fax. It can also be saved for further use.

LET THE FUN BEGIN

Please fax or email us this form after completion

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**BILLING ADDRESS**

\* required

Name\*: \_\_\_\_\_

Company: \_\_\_\_\_

Address\*: \_\_\_\_\_

ZIP\* / City\*: \_\_\_\_\_

Country\*: \_\_\_\_\_

Tel.\*: \_\_\_\_\_

Fax: \_\_\_\_\_

Email\*: \_\_\_\_\_

VAT No.: (if applicable) \_\_\_\_\_

**SHIPPING ADDRESS**

(if different from billing addr.)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

ZIP / City: \_\_\_\_\_

Country: \_\_\_\_\_

**PAYMENT METHOD**

Paypal:

Bank transfer:

THANK YOU FOR YOUR ORDER

FINISH

Item Code (Bestell-Nr.)	Qty.	Product Description (Bezeichnung)	Price / Unit (€)

**SEND AS EMAIL**